



**WASHINGTON STATE
DEPARTMENT OF HEALTH
CHEMICAL DEPENDENCY CERTIFICATION ADVISORY COMMITTEE
MEETING MINUTES**

MARCH 24, 2006

LOCATION: CenterPoint Conference Center
20809 72nd Ave South
Kent, Washington 98032

COMMITTEE MEMBERS PRESENT:

Paul Weatherly, CDP, Chair
David R. Burkett, CDP
Sharon Chambers, CDP
Cathy Doran, CDP, LMHC
Patricia Ike, CDP
Kathryn Martin, CDP
Jean Phillips, DSHS/DASA Representative

STAFF PRESENT:

Holly Rawnsley, Program Manager
Robert Nicoloff, Executive Director
Betty Ingram, Credentialing Manager

AAG PRESENT:

Geoff Hymans, Assistant Attorney General

1. CALL TO ORDER

- 1.1 Approval of meeting agenda
The March 24, 2006 meeting agenda was approved as written.
- 1.2 Approval of November 4, 2005 meeting minutes
The November 4, 2005 meeting minutes were approved as written.

2. TRAINING

- 2.1 Robert Nicoloff, Executive Director, gave a PowerPoint presentation to the Chemical Dependency Certification Advisory Committee (Committee). The purpose of the presentation was to provide guidance to the committee members on their purpose, relationship to the Department of Health (DOH) and the flow of communication.
- 2.2 Geoff Hymans, AAG Advisor, gave a PowerPoint presentation to the committee members which provided a general overview of Chapter 18.130 RCW, Regulation of Health Professions – Uniform Disciplinary Act.

3. PROGRAM REPORTS

- 3.1 Budget Report
Holly Rawnsley, Program Manager, provided the committee members with the December 2005 Interim Operating Report. The Chemical Dependency Professionals program current balance is \$353, 434. Members of the public attending the meeting requested that this information be made available at future meetings.
- 3.2 Licensing Report
Betty Ingram, Credentialing Manager, provided the licensing statistics for the Chemical Dependency Professionals program from January 2006 through March 2006. The current number of active, certified chemical dependency professionals as of March 1, 2006 is 2,519.
- 3.3 Disciplinary Report
The committee members reviewed the disciplinary statistics provided by Tammy Kelley, Disciplinary Manager, for March, 2006. Ms. Kelley was unable to attend the meeting but will be available for the next regularly scheduled meeting in June to provide more detail as necessary.
- 3.4 Committee Appointments
Ms. Rawnsley discussed the status of the current open positions on the Committee. There are two vacancies for certified chemical dependency professional positions, one vacancy for the chemical dependency treatment program director position and one vacancy for the public member position. Ms. Rawnsley will be forwarding the appointment package to the Secretary within the next week. She may need to reopen the recruitment for the public member position due to lack of interest. The public member position has a special prerequisite to be eligible for appointment which requires that the individual must have received chemical dependency counseling.
- 3.5 Executive Director Report
Mr. Nicoloff provided a presentation to the Committee on the laws passed during the 2006 legislative session that impact the regulation of health

professions. The following is a list of the bills:

HB2292 – Addressing health care liability reform

SB6194 – Requiring multicultural education for health professionals

HB2974 – Modifying provisions with respect to disciplining health professions

HB1850 – Creating a retired volunteer medical worker license

SB6193 – Requiring surveys of health professions work force supply and demographics

3.6 DASA Certification, Licensing and Standards of Care Sub-Committee Meeting Report

Ms. Rawnsley discussed the participation of Department of Health (DOH) staff on the newly formed Certification, Licensing and Standards of Care Sub-Committee through the Department of Social and Health Services (DSHS), Division of Alcohol and Substance Abuse (DASA).

A key discussion point at the first meeting was a request from DASA for DOH to consider emergency rule-making to review the National Association of Alcoholism and Drug Abuse Counselors (NAADAC) or the International Certification and Reciprocity Consortium (ICRC) requirements.

4. BREAK

5. SUBSTANTIAL EQUIVALENCY REQUIREMENTS

5.1 The committee members discussed the difficulties applicants face in meeting the requirements for becoming certified in Washington State as a chemical dependency professional. They discussed the importance of having reasonable requirements while maintaining quality standards. There is a struggle to meet the educational requirements due in part to a lack of consistency between the schools and the schools offer differing degrees.

5.2 The committee members reviewed the recommendations given by the sub-committee on substantial equivalency. Comparisons against Oregon and Idaho's requirements were made to determine eligibility for certification in Washington State.

The sub-committee members determined that individuals with a current state certificate from Oregon as a CADCI or a CADCII and individuals with a current state certificate from Idaho as an Advanced CADC should be considered to have met the requirements for certification in Washington State.

The Committee passed a motion to request that DOH accept the sub-committee's recommendations. Program staff will report back at the next meeting on the status of the request. The sub-committee members will continue to review other states requirements to determine substantial equivalency.

6. PRESENTATION TO JEAN PHILLIPS

- 6.1 Mr. Weatherly presented a plaque to Jean Phillips in appreciation of her service as the DSHS/DASA representative to the Committee. The committee members and

Ms. Phillips announced that Deb Cummins will be the new DSHS/DASA representative to the Committee.

7. WORKING LUNCH – REVIEW AND SUMMARY OF FORUMS

- 7.1 Mr. Nicoloff provided the Committee with a summary of the comments collected at the forums held in Seattle and Moses Lake. The committee members reviewed the summary and discussed the comments received.
- 7.2 The committee members discussed the topic areas of concern. They began working on a draft plan to address the issues of each area. The committee members discussed ways to address the issues which included:

Presentations on the credentialing process

Another review of the disciplinary process and how it effects the applicants

Another review of the registered counselor "white paper"

Continue to work on the education and experience requirements to including a meeting with northwest educators to discuss and work on standards

Look at the credentialing process for individuals with dual credentials

Continue looking at the credentialing requirements from other states

Look at ways to encourage workforce development

The committee members will continue to work in sub-committees. One sub-committee will look at the education process. Dave Burkett will lead this sub-committee and other members will include Kathryn Martin and Betty Ingram. This sub-committee will look at separate tracks, minimum education prior to beginning training, fast-tracking and coordination of educational programs.

The credentialing sub-committee will include Paul Weatherly, Deb Cummins with Sharon Chambers as the lead. This sub-committee will continue to review the credentialing requirements from other states to determine substantial equivalency.

8. FUTURE AGENDA ITEMS

- 8.1 The committee members discussed several items to be included on future meeting agendas. Specifically, for the next meeting, the committee members would like to have the following items included:

Status report from Education and Credentialing sub-committees
Report on testing information
Presentation on disciplinary process by Tammy Kelley, Disciplinary Manager
Presentation on Registered Counselor white paper by Robert Nicoloff, Executive Director

The committee members would like to see the following items included on future agendas:

Presentation on the credentialing process by Betty Ingram, Credentialing Manager to include examples of the normal and exception application process
Presentation on the DOH Washington Health Professional Services
Presentation on the DOH investigation process to include the types of letters sent to the respondents
Presentation on the DOH rules process

9. ADJOURNMENT

The meeting was adjourned at 3:10 p.m.

Submitted by:

Holly Rawnsley, Program Manager
Chemical Dependency Certification
Advisory Committee

Approved by:

Paul Weatherly, CDP, Chair
Chemical Dependency Certification
Advisory Committee